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## Muse 2022 Manuscript Mart Checklist

**Manuscript Sample**

- Has a title
- Your name and submission genre at the top of each page
- Times New Roman 12-point font
- Twenty (20) pages **maximum**, double-spaced
- 1-inch margins on 8.5 x 11-inch electronic pages

**Query Letter (optional)**

- Times New Roman 12-point font
- One page **maximum**, single-spaced
- 1-inch margins on 8.5 x 11-inch electronic pages

**Synopsis (optional)**

- Times New Roman 12-point font
- One page **maximum**, single-spaced
- 1-inch margins on 8.5 x 11-inch electronic pages

**Document to be uploaded**

- Includes the following:
  - Manuscript sample
  - Query Letter (optional)
  - Synopsis (optional)
- Is compiled into a **single document**
- Is no longer than one of the following:
  - 20 pages (sample only)
  - 21 pages (sample + query **-or-** sample + synopsis)
  - 22 pages (sample + query + synopsis)
- File name includes **your** first and last name—e.g., **MargaretAtwood.doc**

**Repeat for every meeting you have signed up for**